

## HOLLYWOOD PRIVATE HOSPITAL RESEARCH FOUNDATION GUIDELINES: GENERAL AND CARDIOLOGY GRANTS 2025

Hollywood Private Hospital Research Foundation (HPRHF) was initiated in 1999 as a registered charitable organisation. The Foundation aims to support research at HPH that will advance clinical care and improve health outcomes to patients at Hollywood and in the general community. The Foundation's income comes from fundraising and donations from HPH staff and doctors, former patients and the community.

The **General and Cardiology Grant round** for 2025 is open for applications from **HPH staff and accredited VMOs**. Two grants of up to \$20,000 each are available in this round for the General Grant Program and one grant of up to \$20,000 is available from the Cardiology Grant Fund. Please note that there is only one application form for both grants.

### **ELIGIBLE APPLICANTS**

Both General and Cardiology Grants are being offered to HPH staff and Visiting Medical Officers accredited at HPH.

It is a requirement under the Foundation's Constitution that grant recipients must be members of the HPH Research Foundation. Any successful grant applicant must agree to become a member of the HPH Research Foundation and remain so at least until the completion of the research project before they receive funding.

### **ELIGIBLE PROJECTS**

Research projects must fulfil the following criteria:

- The grant applicant – HPH staff member or accredited VMO must be the Principal Investigator and have overall responsibility for the conduct of the study at HPH.
- The project must show potential for significant impact on the advancement of knowledge and clinical practice leading to better health outcomes for patients and the community in the chosen area of research. For the Cardiology Grant, the chosen area of research must be in Cardiology.
- The project must be conducted at Hollywood Private Hospital, or at least involve the hospital to a significant and meaningful degree, but may also involve other external sites, and include external collaborators on the research team. (The fact that the applicant/PI is a HPH staff member or VMO is, of itself, not sufficient to fulfill this criterion).

Grant funds may only be used for direct project-related costs. Funding cannot be used for capital expenditure, overheads, travel, course or conference expenses.

Successful applicants of studies involving human participants must obtain ethics approval from the Ramsay WA/SA HREC and/or other relevant research ethics committees and governance approval before commencing the research project.

### **KEY DATES**

Activity	Open	Close
Applications Submission	Tuesday, 17 June 2025	Monday, 28 July 2025, 5.00pm AEST
Internal Review of Applications	Tuesday, 29 July 2025	Friday, 1 August 2025
Review of Applications by Scientific Review Panel and/or External Reviewers	Monday, 4 August 2025	Friday, 15 August 2025

Review Panel Recommendations Reported to HPHRF Board for Endorsement	Late August 2025	Late August 2025
Notification to Applicants	Early-Mid September 2025	Early-Mid September 2025

## **SUBMISSION**

If you have any questions related to your application, please email [Research.HPH@ramsayhealth.com.au](mailto:Research.HPH@ramsayhealth.com.au).

### ***Online Application Portal - REGGS***

All applications for HPH Research Foundation grants must be submitted via the REGGS (Research Ethics, Governance and Grants) system. REGGS is an online, cloud-based portal for the management of research ethics, governance and grants across Ramsay Health Care, Ramsay Hospital Research Foundation (RHRF) and HPH Research Foundation.

### ***Register on REGGS***

To start an application, you must first register on REGGS. Go to <https://grants.rhrf.org.au> to set up an account. Please select the green APPLY NOW button “HPHRF General and Cardiology Grants 2025” to start your application.

### ***Using REGGS***

- The application is structured to be completed in multiple pages.
- You can navigate through the application to different parts of the application using the navigation menu on the left.
- Don't forget to SAVE regularly!

**For detailed information on how to apply via REGGS, please see the REGGS grants – How To Guides found on the [RHRF website](https://grants.rhrf.org.au).** If you need help, please contact [rhrfgrants@rhrf.org.au](mailto:rhrfgrants@rhrf.org.au).

*Note: You will be able to save the online application and complete it over time. A copy of your application will be available to download from the portal.*

**Submission of applications closes 28 July 2025, 5.00pm AEST.**

## **REVIEW PROCESS**

Applications will be reviewed by the HPH Research Foundation. Applicants may be requested to respond to queries from the reviewers in writing and may be requested to attend a meeting of the Scientific Review Panel and/or provide details of nominated referees.

Successful applicants will be contacted in early-mid September 2025.

Grant funds will be disbursed once the HPH Research Foundation Grant Terms and Conditions has been signed and ethics and governance approvals have been confirmed.

**FOR ANY ENQUIRIES, EMAIL:** [research.hph@ramsayhealth.com.au](mailto:research.hph@ramsayhealth.com.au)